
SHERWOOD FOREST CRIME PREVENTION AND NEIGHBORHOOD IMPROVEMENT DISTRICT

BOARD OF COMMISSIONERS MEETING

Parcel Fee expires December 31, 2023. Hold parcel fee renewal election by December 31, 2021.

MINUTES

Thursday, July 7, 2016
St. Thomas More Catholic Church
Activity Center
Baton Rouge, LA

The Sherwood Forest Crime Prevention and Neighborhood Improvement District (“District”) held its Commissioners’ meeting at St. Thomas More Catholic Church Activity Center, Room 4, 11441 Goodwood Boulevard, Baton Rouge, LA on Thursday, July 7, 2016 at 6:30 p.m.

Agenda (See Attachment 1 – 1 page)

I. Chairman **Gary Patureau** called the meeting to order at 6:38 p.m.

Roll Call – **Joel Clement** called roll and a quorum was recognized.

Commissioners Present:

Joel Clement
John Macus
Donald Hogan
Gary Patureau
Gary Smith
Douglas Gonzales

Guest Present:

Corey Rhoads
Mark Melancon
Kelley Henderson

II. **Approval of Minutes.** **Gary Patureau** asked the Board to review the minutes in the packets. **Joel Clement** made a motion to approve the June 2, 2016 minutes. **Donald Hogan** seconded the motion. There were no objections and the motion passed unanimously.

- III. Security Cameras.** **Joel Clement** made a motion to amend the agenda to move “security cameras” from Item V. to Item III. **Donald Hogan** seconded the motion. There were no objections and the motion passed unanimously. Corey Rhoads and Mark Melancon from Intelligent Transportation Systems discussed with the board the \$16,786.00 cost for a feasibility study to be performed throughout Sherwood Forest subdivision. After discussion, the Commission appointed Gary Patureau and Joel Clement to head the project of obtaining information from the city regarding permits for installation of 19 cameras to be placed at the entrances of the subdivision.
- IV. Financial Report.** **Gary Patureau** presented the financial statements for both May and June. **Joel Clement** made a motion to accept the financial reports. **Douglas Gonzales** seconded the motion. There were no objections and the motion passed unanimously.
- V. Chairman’s Report - No Report**
- VI. New Business**
- A. 2015 Audit.** **Kelley Henderson** reported to the Commissioners that the annual audit went smoothly, and there were no findings by Will Mercer, CPA who performed the audit. Sherwood Forest Crime District Audit was filed on June 30, 2016 with the Legislative Auditor of the State of Louisiana. Each Commissioner received a copy of the complete audit which was included in their meeting packet.
- B. Security Patrol Report.** **Donald Hogan**, Security Committee Chairman, distributed and discussed four security incidences in the neighborhood.
- VII. Old Business**
- A. Communication Alert System.** **Gary Patureau** notified members that instructions to register through DialMyCalls would be included in the upcoming newsletter.
- B. Vehicle Decals.** **Gary Patureau** discussed the vehicle decal project stating that decals would be distributed through the mail, two decals per household. If additional decals are needed by a residence the Commission will provide the additional decals with proof of residency. Printing Tech assembled the vehicle decals.
- C. Website Development.** **Gary Patureau** notified the Board of Commissioners that he is in contact with a website designer to create the Sherwood Forest Crime District website.
- D. Newsletter.** **Gary Patureau** notified the Board of Commissioners that he would be releasing the newsletter to the residents the following week and that newsletters will include two vehicle decals.
- VIII. Public Comment – No comments**
- IX. Adjournment.** **Joel Clement** made a motion to adjourn the meeting. **Gary Smith** seconded the motion. There were no objections and the motion passed unanimously. The meeting adjourned at 7:50 p.m.

Respectively submitted:

Joel Clement, Secretary

Approval Date